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## 2025 Fee Policy

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## 1. Overview

GOAL College is a not-for-profit, low fee, independent, non-government school and must generate a component of private income to fully fund its costs. Tuition Fees are a necessary source of revenue to supplement government grants received by the College.

Student fees are reviewed on an annual basis by the College Council and may be amended from year to year. Parents will be provided with a minimum of three months' notice should Tuition Fees increase.

For the purposes of this Policy, "Parents" is defined as:

- A natural or adoptive parent or parents of a student;
- The legal guardian or guardians of a student, or;
- Any other person or organisation who has assumed financial responsibility for a student.

Parents assume responsibility for Tuition Fees and any other agreed charges relating to a student's enrolment.

## 2. Fee Payment Authority

Before a student's enrolment can be confirmed by the College, Parents must complete an Admissions Form. The Admissions Form includes a section called a Fee Payment Authority, and this is where the Parents formally agree to abide by this Policy and to pay the student's tuition.

The legal commitment to pay for a student's enrolment rests jointly and severally with the Parents specifically named in the student's Fee Payment Authority, unless the College has been notified in writing of other specific arrangements. If Parents arrange for a third party to pay the Student Fees, it is the Parents' responsibility to ensure that payment occurs.

The Finance Team will contact the Parents listed in the Fee Payment Authority should there be any queries to resolve. If necessary, any legal action to recover unpaid fees will also be directed to the Parents listed in the Fee Payment Authority.

### 3. Offer Acceptance Fee

A non-refundable offer acceptance fee of \$200 is payable when accepting an offer for a student to study at GOAL College. This fee is in addition to the annual tuition fees and is only payable once, at the time a student's offer is accepted.

Families experiencing financial hardship are encouraged to speak to the Admissions Team if paying this the offer acceptance fee up-front will be difficult.

### 4. What is included in Tuition Fees?

The annual Tuition Fees set out in Appendix 1 cover all compulsory components of our HSC Courses, and include:

- Student tuition
- Full uniform issue on enrolment
- Laptop computer to keep on graduation
- All compulsory incursions/excursions
- Vocational qualifications
- Coaching qualifications, if applicable to your course
- First aid qualifications, if applicable to your course
- Compulsory sport and recreation activities (may include camp), if applicable to your course
- Insurance, including coverage for work placement and any school sporting activities
- Textbooks for English and Maths
- Writing workbook
- Graduation ceremony for the student and up to two guests

## 5. Tuition Fees

Your annual tuition fees will vary depending on whether you are enrolled which GOAL HSC Course you enrol in. Annual tuition fees for 2025 are:

| <i>GOAL HSC Course</i> | <i>Total Annual Fees</i> |
|------------------------|--------------------------|
| Sports                 | \$6,100                  |
| Early Childhood        | \$5,100                  |
| Distance               | \$5,100                  |

Annual tuition fees are broken up into the following components, which are discussed in detail in the sub-sections below.

| <i>GOAL HSC Course</i> | <i>Sports</i>  | <i>Early Childhood</i> | <i>Distance Education</i> |
|------------------------|----------------|------------------------|---------------------------|
| Enrolment Deposit #1   | \$850          | \$850                  | \$850                     |
| Enrolment Deposit #2   | \$850          | \$850                  | \$850                     |
| Remaining Tuition      | \$4,400        | \$3,400                | \$3,400                   |
| <b>Total Fees</b>      | <b>\$6,100</b> | <b>\$5,100</b>         | <b>\$5,100</b>            |

### 5.1 Enrolment Deposits (Tuition Fee Prepayment)

Prior to the start of the school year, two enrolment deposits are due for payment. Payment of these deposits secures a student's enrolment for the following year.

These deposits are included in the annual Tuition Fees that are quoted above.

| <i>Due Date</i> | <i>Deposit Amount</i> |
|-----------------|-----------------------|
| October 15      | \$850*                |
| November 15     | \$850                 |

Deposits for enrolments accepted after 15 November are payable in full within 14 days of the enrolment offer being accepted, or as otherwise agreed with the Finance Team.

\* Please note that \$500 of the first deposit is non-refundable and non-transferable in the event of a student later deciding not to proceed, or withdrawing from the course. This amount is a partial contribution towards the hard costs incurred by the College

prior to the start of the school year for a student’s enrolment, such as uniform, laptop, etc. No exceptions can be made to this policy.

## 5.2 Remaining Tuition Fees

After your tuition deposits have been paid, the remaining tuition fees below can either be paid up-front (discount applies) or by payment plan. Details are discussed in the next section.

The tuition fees that remain, after deposit payments have been processed, are below.

| <i>GOAL HSC Course</i> | <i>Remaining Tuition</i> |
|------------------------|--------------------------|
| Sports                 | \$4,400                  |
| Early Childhood        | \$3,400                  |
| Distance Education     | \$3,400                  |

## 6. How to Pay Your Tuition Fees

### 6.1 Up-Front

Some Parents choose to pay the balance of their Tuition Fees up-front by 15 December to receive a discount. The discount is discussed in the Discounts section.

If a Parent is paying up-front, the two enrolment deposits are still required to be paid per the schedule in the previous section. Parents are not able to delay paying these deposits.

### 6.2 Payment Plans

Most Parents choose to pay their Tuition Fees by payment plan. For families paying by payment plan, a valid direct debit must be in place at all times.

Payment plans split the balance of the remaining Tuition Fees into equal instalments, to be paid at regular intervals finishing no later than 30 September 2024. Payment plans can be set up to be monthly, fortnightly, or weekly.

Parents can begin their payment plan as soon after receiving their Tuition Fee invoice as they would like, but payment plans must start no later than 15 January 2024. The

earlier a payment plan is commenced, the smaller the amount of each payment will be.

Please see Appendix 1 for sample default payment plans.

### 6.3 Payment Methods

**The College is unable to accept payment by direct deposit, bank transfer or BPAY. No exceptions can be made to this policy.**

Student fees may be paid by one of these three options:

- Direct debit to a credit card (*Mastercard* or *Visa*, surcharge may apply), or;
- Direct debit from a nominated bank account (no surcharge), or;
- Direct fortnightly payment to the College from Centrelink benefits.

## 7. Discounts

### 7.1 Sibling Discount

A 5% discount applies to the total Student Fees of the second and subsequent siblings who are enrolled at the College **at the same time**.

The discounts are currently:

| <i>GOAL HSC Course</i> | <i>Sibling Discount</i> |
|------------------------|-------------------------|
| Sports                 | \$305                   |
| Early Childhood        | \$255                   |
| Distance Education     | \$255                   |

This discount does not apply to the first family member, or to students in receipt of any other fee reduction, concession, discount or GOAL College scholarship or bursary.

Extended family members are not eligible for this discount (ie. cousins).

## 7.2 Up-Front Payment Discount

A discount is available for early payment of Student Fees.

Accounts paid in full by the 15 December prior to the commencement of the school year will receive a discount of 5% of the total tuition fees payable.

The discounts are currently:

| <i>GOAL HSC Course</i> | <i>Up-Front Payment Discount</i> |
|------------------------|----------------------------------|
| Sports                 | \$305                            |
| Early Childhood        | \$255                            |
| Distance Education     | \$255                            |

**This discount is not able to be extended to families who enrol and choose to pay in full after 15 December.**

## 8. Changes to Payment Dates & Declined Payments

### 8.1 Changes to Payment Dates

If you think you will struggle to make a scheduled payment, please let us know at least 48 hours prior to the payment date so we can discuss options for rescheduling.

In addition to payment processing fees, **the College incurs a \$4.90 dishonour fee when payments are declined.** We would much prefer that you contact us prior to the payment date to avoid a dishonour.

### 8.2 Declined Payments

Declined payments must be caught up by the Parents in a timely manner. All unpaid fee accounts and declined payments will be monitored and pursued by the College.

In addition to payment processing fees, **the College incurs a \$4.90 dishonour fee when a payment is declined.** In the event of repeated non-payment, the College reserves the right to pass these dishonour fees onto a Parent's fee account.



### 8.3 Unpaid Accounts

Please note that if Tuition Fees, or any other agreed fees associated with a student's enrolment, are not paid in accordance with an agreed payment plan, and other arrangements have not been made, the College reserves the right to:

- Withdraw the student from extra-curricular activities, and/or;
- Withdraw the student from graduation activities, and/or;
- Forward the debt to the College Debt Collector, and/or;
- Suspend and/or terminate the student's enrolment.

GOAL College, at its discretion, reserves the right to refer overdue accounts to a Mercantile Agency for collection and all costs chargeable by the agency (as if the account had been collected by the agency) will be added to the Parents' fee account.

Accounts that remain unpaid once a student has exited the College will be forwarded to the College's Debt Collector per the above, unless an extended payment plan has been arranged with the Finance Team and payments are made to the agreed schedule.

## 9. Payment Difficulties & Fee Assistance

### 9.1 Payment Difficulties

The College understands that a family's financial circumstances can change.

If your payment will be delayed, or if you need to discuss alternative arrangements, please contact the Finance Team for assistance as early as possible.

There are a range of options to assist families experiencing hardship, but **we cannot help unless Parents communicate their change in circumstances and work with us to find a solution.**

All conversations regarding fees and fee assistance are confidential and discreet.

### 9.2 Fee Assistance

The College has a genuine desire to help families afford a quality education for their children, and provides means-tested fee assistance to students who have a

demonstrated financial need. This means that we will look at your household income, number of dependants and individual circumstances.

To apply for a Fee Reduction, a Parent must submit an application form to the Finance Team. New families will indicate on their Admissions Form if they would like to apply for a Fee Reduction.

The application will include details of the family's structure and circumstances, and supporting documents detailing the household income. It allows us to assess a family's ability to pay full Tuition Fees.

It is important to note that:

- **Not all students will be able to access financial assistance.**
- Fee Reductions are valid only for the current school year.
- A new application must be submitted prior to the commencement of each school year.
- The award of a concession rate in one year does not guarantee the award of a concession in the second year at GOAL College.
- Fee Reductions are not backdated and must be applied for prior to the commencement of the school year.

Please ensure you submit your application early. As a not-for-profit, the College's fee reduction budget in a given year is limited and, once exhausted, further fee assistance may not be available.

## 10. Other Optional Fees

The College does not charge any other compulsory levies or fees to its students in addition to annual Tuition Fees.

Occasionally, additional fees may become payable for **optional** items. Any optional fees are payable within 14 days.

Parents must agree to any optional items in advance, and will be sent an invoice by email to arrange prompt payment.

Examples of optional fees include, but are not limited to:

- Year 12 jerseys
- Additional EVET and other course enrolments not included in the curriculum
- Additional uniform items
- Optional local excursions
- Optional interstate excursions
- Optional sporting competition team entry levies
- Optional sporting competition costs incurred by the family that are invoiced to the school by the event organiser and passed on to the family for reimbursement (eg. CDSSA, AICES or CIS level competitions)
- Extra tickets to Year 12 graduation
- Year 12 formal tickets

## 11. Invoices and Statements

Parents will be issued with invoices by email. All invoices are available in the Sentral Parent Portal.

Statements are also available for Parents to download on the Sentral Parent Portal, and can be generated by Parents at any time. Parents have a responsibility to check their fee statements regularly.

## 12. Laptops

School laptops are issued to all students, and it is expected that all students will use these laptops for their studies. Students are not able to use their own laptops, as the school laptops are specifically configured to integrate with the school's network and Google Classroom, and have restrictions required by NESA for exams. Personal laptops cannot be used in exam circumstances.

Student laptops are covered by warranty during the course of a student's study at the College. Warranty repairs must be organised through the school office at Glebe.

### 12.1 Non-Warranty Damage & Replacement Accessories

If a student's laptop sustains non-warranty damage that can be repaired, the cost of the repair will be invoiced to the Parents. The average amount for a basic non-warranty repair is \$225. Replacement screens cost upwards of \$475.

If a student's laptop sustains non-warranty damage and is beyond economical repair, Parents will be liable for the cost of the replacement and a new laptop will be issued to the student once the invoice issued has been paid. The current cost of a new laptop is \$500.

The cost of any replacement accessories required during a student's study will also be invoiced to the Parents. The current cost of a laptop charger is \$60.

## 13. Withdrawal

Once a student is enrolled at the College, a formal process must be undertaken to withdraw the student's enrolment. This is a requirement of the NSW Education Standards Authority (NESA).

This section covers the calculation of fees when a student withdraws from the College.

### 13.1 Procedure & Required Notice

Parents are required to provide **one term's notice of withdrawal in writing**. The written notice must be in the form of a signed Student Withdrawal Form provided to the Principal. The school office can provide this form on request. Verbal or email correspondence cannot be accepted as a formal notification of withdrawal.

The date of notification is considered to be the date the form is received by the College, not the date that it is signed.

### 13.2 Penalties if Notice is Not Provided

If one term's notice is not provided, a penalty of one term's Student Fees (one quarter of one year's full fee) will be charged or forfeited. This amount is a genuine estimate by the College of the loss that it will suffer if the required notice is not provided.

The student's laptop must also be returned on withdrawal, or additional charges will apply.

### 13.3 College Property on Withdrawal

#### ***Withdrawal Prior to, or Immediately After, Commencing Studies***

All College Property, including the school laptop and charger, and full uniform kit, must be returned in as-new condition.

If the College Property is not returned within 7 days and the Parents have not yet made sufficient contributions to cover the cost of the College Property, for any reason, an invoice will be issued for their cost.

- School laptop & charger - \$500
- School uniform kit - \$600
- Total - \$1,100

#### ***Withdrawal Prior to Graduation***

School laptops remain College Property until a student has graduated. If a student withdraws from the College prior to the successful completion of Year 12, the school laptop and charger must be returned to the College in good working order, prior to the student's fee account being finalised. If the school laptop is not returned in a timely manner or by the date specified in the student's withdrawal confirmation letter, an invoice for \$500 will be issued for its cost. The cost of any missing computer accessories will also be added to the student's fee account.

Worn uniform items may not be returned to the College. Unworn uniform (as new, with tags) may be returned to the school office.

## Appendix 1 – Schedules of Student Fees

Student fees are revised on an annual basis by the College Council and may be amended each year.

| <b>GOAL HSC COURSE (SPORTS)<br/>BY PAYMENT PLAN</b> |                   |                     |
|---|-------------------|---------------------|
| <b>2025 FEE SCHEDULE</b>                            | <b>DUE DATE</b>   | <b>TUITION FEES</b> |
| DEPOSIT 1   | 15 October 2024   | \$850               |
| DEPOSIT 2   | 15 November 2024  | \$850               |
| Balance of Tuition Fees                             | Payment Plan 2025 | \$4,400             |
| <b>Total Student Fees Payable</b>                   |                   | <b>\$6,100</b>      |

OR

| <b>GOAL HSC COURSE (SPORTS)<br/>UP-FRONT PAYMENT INCL. 5% DISCOUNT</b> |                  |                     |
|--|------------------|---------------------|
| <b>2025 FEE SCHEDULE</b>   | <b>DUE DATE</b>  | <b>TUITION FEES</b> |
| DEPOSIT 1  | 15 October 2024  | \$850               |
| DEPOSIT 2  | 15 November 2024 | \$850               |
| Balance of Tuition Fees  | 15 December 2024 | \$4,095             |
| <b>Total Student Fees Payable</b>                                      |                  | <b>\$5,795</b>      |

| <b>GOAL HSC COURSE (EARLY CHILDHOOD &amp; DISTANCE ED)<br/>BY PAYMENT PLAN</b> |                   |                     |
|--|-------------------|---------------------|
| <b>2025 FEE SCHEDULE</b>   | <b>DUE DATE</b>   | <b>TUITION FEES</b> |
| DEPOSIT 1  | 15 October 2024   | \$850               |
| DEPOSIT 2  | 15 November 2024  | \$850               |
| Balance of Tuition Fees  | Payment Plan 2025 | \$3,400             |
| <b>Total Student Fees Payable</b>  |                   | <b>\$5,100</b>      |

OR

| <b>GOAL HSC (CHILDCARE &amp; DISTANCE ED)<br/>UP-FRONT PAYMENT INCL. 5% DISCOUNT</b> |                  |                     |
|--|------------------|---------------------|
| <b>2025 FEE SCHEDULE</b>   | <b>DUE DATE</b>  | <b>TUITION FEES</b> |
| DEPOSIT 1  | 15 October 2024  | \$850               |
| DEPOSIT 2  | 15 November 2024 | \$850               |
| Balance of Tuition Fees  | 15 December 2024 | \$3,145             |
| <b>Total Student Fees Payable</b>  |                  | <b>\$4,845</b>      |

## Appendix 2 – Sample Payment Plans

Payment plans can be set up on a monthly, fortnightly, or weekly basis and must commence no later than January 15<sup>th</sup> 2025.

The tables below set out indicative payment amounts and dates based on a default payment plan. Actual payment amounts may vary depending on the start date.

| <b>Monthly Schedule</b> | <b>SPORTS COURSE</b> | <b>EARLY CHILDHOOD &amp; DISTANCE COURSES</b> |
|-------------------------|----------------------|---|
| 15/01/2025              | \$488.89             | \$377.78                                      |
| 15/02/2025              | \$488.89             | \$377.78                                      |
| 15/03/2025              | \$488.89             | \$377.78                                      |
| 15/04/2025              | \$488.89             | \$377.78                                      |
| 15/05/2025              | \$488.89             | \$377.78                                      |
| 15/06/2025              | \$488.89             | \$377.78                                      |
| 15/07/2025              | \$488.89             | \$377.78                                      |
| 15/08/2025              | \$488.89             | \$377.78                                      |
| 15/09/2025              | \$488.88             | \$377.76                                      |
| <b>Total:</b>           | <b>\$4,400.00</b>    | <b>\$3,400.00</b>                             |

| <b>Fortnightly Schedule</b> | <b>SPORTS COURSE</b> | <b>EARLY CHILDHOOD &amp; DISTANCE COURSES</b> |
|-----------------------------|----------------------|---|
| 15/01/2025                  | \$231.58             | \$178.95                                      |
| 29/01/2025                  | \$231.58             | \$178.95                                      |
| 12/02/2025                  | \$231.58             | \$178.95                                      |
| 26/02/2025                  | \$231.58             | \$178.95                                      |
| 12/03/2025                  | \$231.58             | \$178.95                                      |
| 26/03/2025                  | \$231.58             | \$178.95                                      |
| 09/04/2025                  | \$231.58             | \$178.95                                      |
| 23/04/2025                  | \$231.58             | \$178.95                                      |
| 07/05/2025                  | \$231.58             | \$178.95                                      |
| 21/05/2025                  | \$231.58             | \$178.95                                      |
| 04/06/2025                  | \$231.58             | \$178.95                                      |
| 18/06/2025                  | \$231.58             | \$178.95                                      |
| 02/07/2025                  | \$231.58             | \$178.95                                      |

|               |                   |                   |
|---------------|-------------------|-------------------|
| 16/07/2025    | \$231.58          | \$178.95          |
| 30/07/2025    | \$231.58          | \$178.95          |
| 13/08/2025    | \$231.58          | \$178.95          |
| 27/08/2025    | \$231.58          | \$178.95          |
| 10/09/2025    | \$231.58          | \$178.95          |
| 24/09/2025    | \$231.56          | \$178.90          |
| <b>Total:</b> | <b>\$4,400.00</b> | <b>\$3,400.00</b> |

| <b>Weekly Schedule</b> | <b>SPORTS</b> | <b>EARLY CHILDHOOD &amp; DISTANCE</b> |
|------------------------|---------------|---------------------------------------|
| 15/01/2025             | \$118.92      | \$91.89                               |
| 22/01/2025             | \$118.92      | \$91.89                               |
| 29/01/2025             | \$118.92      | \$91.89                               |
| 05/02/2025             | \$118.92      | \$91.89                               |
| 12/02/2025             | \$118.92      | \$91.89                               |
| 19/02/2025             | \$118.92      | \$91.89                               |
| 26/02/2025             | \$118.92      | \$91.89                               |
| 05/03/2025             | \$118.92      | \$91.89                               |
| 12/03/2025             | \$118.92      | \$91.89                               |
| 19/03/2025             | \$118.92      | \$91.89                               |
| 26/03/2025             | \$118.92      | \$91.89                               |
| 02/04/2025             | \$118.92      | \$91.89                               |
| 09/04/2025             | \$118.92      | \$91.89                               |
| 16/04/2025             | \$118.92      | \$91.89                               |
| 23/04/2025             | \$118.92      | \$91.89                               |
| 30/04/2025             | \$118.92      | \$91.89                               |
| 07/05/2025             | \$118.92      | \$91.89                               |
| 14/05/2025             | \$118.92      | \$91.89                               |
| 21/05/2025             | \$118.92      | \$91.89                               |
| 28/05/2025             | \$118.92      | \$91.89                               |
| 04/06/2025             | \$118.92      | \$91.89                               |
| 11/06/2025             | \$118.92      | \$91.89                               |
| 18/06/2025             | \$118.92      | \$91.89                               |
| 25/06/2025             | \$118.92      | \$91.89                               |
| 02/07/2025             | \$118.92      | \$91.89                               |
| 09/07/2025             | \$118.92      | \$91.89                               |



|              |                   |                   |
|--------------|-------------------|-------------------|
| 16/07/2025   | \$118.92          | \$91.89           |
| 23/07/2025   | \$118.92          | \$91.89           |
| 30/07/2025   | \$118.92          | \$91.89           |
| 06/08/2025   | \$118.92          | \$91.89           |
| 13/08/2025   | \$118.92          | \$91.89           |
| 20/08/2025   | \$118.92          | \$91.89           |
| 27/08/2025   | \$118.92          | \$91.89           |
| 03/09/2025   | \$118.92          | \$91.89           |
| 10/09/2025   | \$118.92          | \$91.89           |
| 17/09/2025   | \$118.92          | \$91.89           |
| 24/09/2025   | \$118.92          | \$91.89           |
| <b>Total</b> | <b>\$4,400.00</b> | <b>\$3,400.00</b> |